

Meeting Minutes

Joint Commissioning Board - Public

The meeting was held on 11th October 2018, 09:30 – 10:30

Conference Room, NHS Southampton HQ, Oakley Road, SO16 4GX

Present:	NAME	INITIAL	TITLE	ORG
	Dr Mark Kelsey	MK	CCG Chair	SCCCG
	John Richards	JRich	Chief Executive Officer	SCCCG
	June Bridle	JB	Lay Member (Governance)	SCCCG
	Councillor Chris Hammond	CH	Leader of the Council	SCC
	Councillor Dave Shields	Cllr Shields	Cabinet Member - Health and Sustainable Living	SCC
	Councillor Lorna Fielker	Cllr Fielker	Cabinet Member – Adult Social Care	SCC
In attendance:	Stephanie Ramsey	SR	Director of Quality & Integration	SCCCG / SCC
	James Rimmer	JRim	Chief Financial Officer	SCCCG
	Beccy Willis	BW	Head of Business	SCCCG
	Jo Knight	JK	Service Lead – Finance Business Partnering (Deputy S151)	SCC
	Jason Horsley	JH	Director of Public Health	SCC/ PCC
	Moraig Forrest-Charde	MFC	Senior Commissioning Manager	SCCCG
	Carol Alstrom	CA	Associate Director of Quality	SCCCG
	Judy Cordell	JC	Democratic Services	SCC
	Emily Chapman (minutes)	EC	Business Manager	SCCCG
Apologies:	Richard Crouch	RC	Interim Chief Executive Officer	SCC
	Mel Creighton	MC	Chief Financial Officer	SCC
	Claire Heather	CH	Senior Democratic Support Officer	SCC

		Action:
1.	Welcome and Apologies	
	Members were welcomed to the meeting.	

	Apologies were noted and accepted	
2.	Declarations of Interest	
	<p>A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or otherwise influenced by his or her involvement in another role or relationship</p> <p>No declarations were made above those already on the Conflict of Interest register.</p>	
3.	Previous Minutes/Matters Arising & Action Tracker	
	<p>The minutes from the previous meeting dated 13th September 2018 were agreed as an accurate reflection of the meeting.</p> <p>Matters Arising Woman at Risk of Repeat Removals Business Case will be brought to the November meeting.</p> <p>LGA Green Paper – there is a CCG formal response and also a Health and Wellbeing Board response, both responses to be re-circulated.</p> <p>Action Tracker The outstanding actions were reviewed and the action tracker updated.</p>	<p>JH</p> <p>EC</p>
4.	Home Care Winter Pressures Capacity Plan	
	<p>MFC attended the meeting to present the Home Care Winter Pressures Capacity Plan papers. MFC talked through the highlights that is requesting to invest additional home care hours as part of a retainer contract with one provider.</p> <p>JH queried if the requirement for home care changes seasonally. MFC responded that it does change, but not significantly. This year we have seen an increase in the level of complexity and other factors than just seasonal need.</p> <p>It was noted that a proportion of increase in Home Care is funded by the Better Care Fund. It was suggested it would be useful to see both the improved Better Care Fund (IBCF) and general investment together at a future meeting.</p> <p>JH left the meeting.</p> <p>JRich raised the concern regarding the pressures relating to Delayed Transfers of Care (DTC). There is a detailed DTC action plan being implemented but availability of Homecare and nursing homes remain a</p>	

	<p>challenge.</p> <p>Recruitment of staff is an ongoing challenge for providers.</p> <p>JB raised that the lessons learnt can be transferred to the other workforce issues that are within the system.</p> <p>JH re-joined the meeting.</p> <p>It was noted that the Department of Work and Pensions (DWP) have offered some assistance with recruitment of carers.</p> <p>JH raised the potential impact of Brexit in relation to the proportion of workforce. MFC responded that this is being looked at and have requested the DWP to assist with this.</p> <p>Cllr Fielker agreed the following recommendations:</p> <ul style="list-style-type: none"> (i) Having complied with paragraph 15 of the Council's Access to Information Procedure Rules, the Cabinet Member for Adult Social Care authorises additional expenditure, in this financial year, to provide sustainability and responsiveness across our Home Care commissioning. (ii) The Cabinet Member for Adult Social Care delegates authority to the Director of Quality & Integration to carry the necessary commissioning arrangements for Home Care as set out in this report and to enter into contracts in accordance with contract procedure rules. This will result in one provider having their contract value increased for a period of November 2018 to March 2019. (iii) This report is presented as a general exception item in accordance with Rule 15 of the Access to Information Procedure Rules of Part 4 of the Council's Constitution. Amendments to the Local Authorities (Executive Arrangements) (Meetings and Access to information) (England) Regulations 2012 require 28 days' notice to be given prior to determining all Key Decisions. <p>MFC left the meeting.</p>	
5.	Quality report	
	<p>CA joined the meeting to present the Quality Report to the Board. CA talked through the highlights of the report.</p> <p>Cllr Shields queried the how the current position compares to last year. CA responded it continues to improve and between 2016/17 and 2017/18 CQC reported a 131% improvement. A number of providers are at either good or outstanding.</p> <p>SRamsey raised that the Enhanced Health in Care Homes work is going well, one outcome is that and there is a reduction of admissions into hospital.</p>	

	<p>ACTION: EHCH pilot evaluation to be shared with JCB</p> <p>Cllr Hammond raised the closure of Glen Lee and Holcroft Care Homes and how this will impact the wider health system,</p> <p>JH left the meeting.</p> <p>SR responded that a lot of work has been put into supporting those two care homes. There is more capacity in the residential home market than is required. There will not be a significant impact for health.</p> <p>CA left the meeting.</p>	<p>EC</p>
<p>Date of next meeting: 8th November 2018, 09:30 – 10:30, Conference Room 3, Civic Centre</p>		